

### Policies and Procedures - Summary of Changes

	<b>Policy</b>	<b>Changes</b>
1	<b>Administering medication</b>	Change in name to reflect giving none prescribed medication
2	Admissions	No changes
3	Allergies and allergic reactions	New policy
4	<b>Behaviour management</b>	
5	Biting	No change
	Camera and recording devices in nursery	No change
6	CCTV	No change
7	Children's learning and development	Updated to reflect changes in the EYFS, development matters and other assessment tools used by us to monitor children's learning and development. The nursery's ethos and curriculum added. Procedure for updating children's learning journeys and completing reports added.
8	<b>Compliments and complaints</b>	No changes
9	Confidentiality	Line added to reflect the storage of personal information on password protected devices.
10	Environmental	Added practice of swapping lights for LED to be more environmentally friendly.
11	Fire evacuation	No change
12	<b>GDPR / Audit</b>	No change
13	<b>Health and safety</b>	No change
14	Healthy workplace	No change
15	<b>Inclusion and equal opportunities</b>	No change
16	Intimate care policy	No change
17	Late / uncollected child	Updated MASSH duty team contact
18	Lockdown	No change
19	Lost child procedure	No change
20	Mobile phones and electronic device use	Removal of section about social media to form its own separate policy.
21	No smoking policy	The addition of vaping.
22	OFSTED Policy	New procedure for staff on what to do when ofsted arrive and what documents may be required.
23	Outdoor play policy	No change
24	Parents as partners policy	No change
25	Payment Policy	New policy to include all fees, payment options, Tax Free Childcare, funding, unauthorised attendance charges. Policy incorporates old policies of 'late payment of fees'.
26	<b>Prevent Duty and Radicalisation</b>	No change
27	<b>Safeguarding policy</b>	Change to SG contact numbers and Local Authority Safeguarding team name
28	Safety Checks inc risk assessment	No change
29	Settling in policy	No change

30	Sick children	No change
31	Sleeping children	No change
32	Social networking	New policy, section taken from old policy 'mobile phones and social media' to reflect changes to social media and section added about parents and visitors.
33	Staff recruitment procedure	No change
34	Staff absence management	Addition of Bradford Factor
35	Students policy	No change
36	Sun care policy	No change
37	Training and continuous professional development	No change
38	Visits and outings	No change
39	Whistle blowing policy	No change
40	Zero Tolerance to Abuse	No change
	SEND Local Offer	25/10/2022